



Board of County Commissioners

Resolution No. 2025 –

Administration Committee

RESOLUTION AWARDING A CONTRACT FOR PROVIDING COUNTY RE-ENTRY COORDINATORS FOR THE SALEM COUNTY CORRECTIONAL FACILITY, RFP #25-11

WHEREAS, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of County Commissioners of the County of Salem requested, received, and opened sealed proposals on July 3, 2025, at 11:00 AM prevailing time for Providing County Re-entry Coordinators for the Salem County Correctional Facility; and

WHEREAS, N.J.S.A. 40A:11-4.1 provides that a local contracting unit may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for certain purposes including the aforementioned; and

WHEREAS, proposals were received as follows:

		<u>Proposal</u>
Lady T Talks	Vineland, NJ	\$34.00 hour.
Mid Atlantic States Career & Education	Pennsville, NJ	\$26.00 hour

WHEREAS, all RFP results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, in the County of Salem New Jersey as required by law; and

WHEREAS, it has been determined that the company, Mid Atlantic States Career & Education, substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the Correctional Facility for the County of Salem; and

WHEREAS, the estimated contract amount shall not exceed \$80,000.00 annually where this amount is based on a reasonable estimate of the services required over the contract term and the County is not obligated to spend that amount; and

WHEREAS, as allowable pursuant to N.J.S.A. 40A:11-4.1(b)(2) the period of this competitive contract shall be for a one (1) year period commencing on July 1, 2025 and terminating on June 30, 2026 with two (2) one-year renewal options which may be exercised upon joint agreement by the County and the vendor.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Salem County Board of County Commissioners hereby awards a contract to provide Re-entry Coordinators for the Salem County Correctional Facility, subject to the review of the County Solicitor, to Mid-Atlantic States Career and Education Center, 111 South Broadway, Pennsville, NJ 08070 the cost of which will not exceed \$80,000.00 (Eighty Thousand Dollars and Zero Cents).
2. The Commissioner Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.

- The contract shall commence retroactively to July 1, 2025, and coordinator services will continue through June 30, 2026 with two (2) one-year renewal options. This shall be completed in full accordance with the terms and conditions of the contract.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on July 23, 2025.

STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay						
C. Taylor						
D. Timmerman						
G. Ostrum Jr.						
B. Laury						

✓ Indicates Vote

Department Initials _SHH_____

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.

Kelly A. Hannigan, CFO/Treasurer

AMOUNT: \$80,000.00	DATE: July 23, 2025
ACCOUNT # and NAME: G-02-41-767-25U-303 – FY26 NJ County Re-entry Coordinator	
*Contingent upon receipt and appropriation of sufficient grant funds	
FOR: Re-Entry Coordinators for the Correctional Facility	
VENDOR: Mid-Atlantic States Career & Education	